

Subject: Our Protocol for 'Stay at Home' Orders

March 20, 2020

Dear Valued Partner,

We have and will continue to take measures to ensure our community of consultants, clients, and internal employees are supported, connected, and safe.

If your state or city issues a stay-at-home order, mandating all individuals to stay inside their residences except as needed for essential services, your Oxford Consultant will reach out to you directly for the best guidance. You will also receive a call from your Oxford Account Manager to discuss details for your project needs.

We are actively supporting many of our consultants as they make the shift from an onsite to a remote work environment, where applicable.

I want to reiterate that our commitment to you remains steadfast. We realize that you are addressing these same directives for your own employees, and want you to know that our recruiters and account managers are working to continue to serve our clients and consultants. We are only a phone call, email, or text away.

The COVID-19 situation is unprecedented and we will update you as we get further information. If you have specific needs or questions regarding your Oxford Consultant or assignment, please reach out to your Oxford Account Manager or visit our [Health and Safety page](#).

Thank you, and please stay safe.

Rob McGuckin  
Executive Vice President  
Oxford Global Resources